

CITY COLLEGE
102/1 RAJA RAMMOHAN SARANI, KOLKATA-700032

Date : 02/11/2020

(Sub: Issue of Mark sheets of 3rd Year BA/BSc/B Com (Honours & Gen) Examinations 2020 and 6th Semester B Com (Honours and General))

This is for the information of all concerned that the mark sheets for the above-mentioned examinations will be issued according to the following schedule and system.

Stream/Course	Category	Date and Time of Commencement
BA/BSc 3 rd Year	ONLY Honours	03.11.2020 (11.30 AM)
B Com 6 th Semester	ONLY Honours	04.11.2020 (11.30 AM)
B Com 3 rd Year (Old)	BOTH Honours & General	05.11.2020 (11.30 AM)
B Com 6 th Semester	ONLY General	
BA/BSc 3 rd Year	ONLY General	06.11.2020 (11.30 AM)

IMPORTANT NOTE

1. Candidates who have not cleared all their fees/dues should first report at the cash counter with their original fees book/counterfoil of the latest fees payment challan, and submit the requisite fees before they report at the mark sheet issue counter.
2. All the candidates must bring with them the following documents:
 - a) Registration Certificate or Part II Admit Card or Part II Mark sheet (in original)
 - b) Original fees book/counterfoil of the latest fees payment challan
3. Candidates, who are unable to collect their mark sheet personally, must duly authorize a responsible person, to collect the mark sheet on his/her behalf. The authorization letter should bear the photo id number which authorized person should carry with him/her. Only a government approved photo identity card (original and photocopy) must be produced for the purpose.
4. Candidates are requested to maintain proper physical distance while they queue up or report at the counter.



Satish Prasad Chattopadhyay
Principal 02/11/2020
City College
Principal
City College, Kolkata-9